

Hilborough Parish Council

I hereby give you notice of Hilborough Parish Council meeting to be held at Mills Memorial Hall at 7pm on Tuesday 22nd July 2025

All Councillors are summoned to attend, Press and Public are warmly invited to attend

17th July 2025

Miss L Dawson

L. Dawson

Locum Clerk to the Parish Council

AGENDA

1. To consider accepting apologies for absence
2. To record declarations of interest from members on any item to be discussed
3. To approve the minutes of the meeting held 20th May 2025
4. To consider applications to co-opt up to three members of the council
5. **Public Participation**
6. **To receive updates from previous meetings**
7. **Finance**

- 7.1 To approve payments list, and any additional payments presented at the meeting.

Company	Description	Net	Vat	Gross
Staff Costs	Months 2,3,4 & 5	TBC		
WIX	INV 1186342303 website Domain	£12.70	£2.54	£15.24
WIX	Website premium plan			£129.60
Breckland Council	Refund of Orchard Grant	£456.00	£0.00	£456.00

- 7.2 To receive bank reconciliation.
- 7.3 To consider the current bank account correspondence address.
- 7.4 To consider an application to the Parish Partnership Scheme 2026/2027, deadline December 2025.

8. **Correspondence**

- 8.1 None received prior to agenda being published.

9. **Planning applications** (if any)

10. **Highways issues** – update and review, and decide any actions (standing item)

11. **Flooding** – update and decide any actions (standing item)

12. **Parish Emergency Plan** – update and decide any actions (standing item)

13. **Items to be included for next Meeting** - Information Only

14. **Date and time of next meetings** – Tuesday 16th September 2025 & Tuesday 18th November 2025.

Under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the Council will move to exclude the press and public for the remaining items of the agenda, by reason of the confidential nature of the business.

15. **Staffing Matters**

- 15.1 To receive and consider applicants for the permanent role of Parish Clerk & RFO.

Email: hilboroughparishclerk@gmail.com

Website: hilboroughpc.wixsite.com/hilboroughpc/hilborough-parish-council